

**SPS 390 POOLS CODE COMMITTEE
MEETING MINUTES
July 12, 2016**

PRESENT: Thomas Carrico, Jason Hammond, Robert Jelinek, Daryl Matzke (*Arrived at 9:08 a.m.*)

EXCUSED: Douglas Voegeli

STAFF: Sandy Cleveland, Administrative Rules Coordinator; Jeff Grothman, Policy Advisor; Glen Jones, Plumbing Plan Reviewer; Tom Braun, Section Chief (*via GoToMeeting;*) Nifty Lynn Dio, Bureau Assistant; and other Department staff

Sandy Cleveland, Administrative Rules Coordinator, called the meeting to order at 9:03 a.m. A quorum of three (3) members was present.

ADOPTION OF AGENDA

MOTION: Jason Hammond moved, seconded by Thomas Carrico, to adopt the agenda as published. Motion carried unanimously.

ELECTION OF OFFICERS

COMMITTEE CHAIR

NOMINATION: Robert Jelinek nominated Jason Hammond for the Office of Council Chair.

Sandy Cleveland called for nominations three (3) times.

Jason Hammond was elected as Chair by unanimous consent.

VICE CHAIR

NOMINATION: Jason Hammond nominated Robert Jelinek for the Office of Vice Chair.

Sandy Cleveland called for nominations three (3) times.

Robert Jelinek was elected as Vice Chair by unanimous consent.

ADJOURNMENT

MOTION: Robert Jelinek moved, seconded by Thomas Carrico, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:07 a.m.